

Responsible Purchasing Policy Commitment

At The Solid Wood Flooring Company we take responsible purchasing very seriously. We only source our raw material from well-managed forests ensuring to meet the guidelines of EUTR. Where possible we source FSC[®] or PEFC[™] certified material for our products and we are proud to say that 95% of all our wood products are certified by either the FSC[®] or PEFC[™] and all our products are EUTR compliant.

In addition to our own procurement process, we also work with a number of authorities in the timber industry that promote responsible purchasing and forest care. The Timber Trade Federation and WWF[®] are two such entities that we are members of. This allows us to discuss the real-world issues in the market and proactively look for ways to improve the industry for all.

Here are our commitments:

1 – Due Diligence, Traceability and Supplier Monitoring

We will carry out regular Due Diligence on all our material sourcing right through production. These checks (which include DNA and/or isotope testing) will help identify any risks in our supply chains so they can be resolved quickly and effectively. This can give you confidence that any products you purchase from us have been carefully checked.

2 – Responsibility

We recognise that we have a responsibility to the environment, our clients, suppliers and staff to base our commercial activities on well-managed forests.

3 – Endangered Species

We will not trade in any timber species prohibited under Appendix 1 of the CITES legislation.

4 – Reporting and Auditing

To ensure our methods are kept to the highest standards, we submit to annual audits from external companies including the FSC[®], PEFC[™], WWF[®] and Timber Trade Federation.

5 – Timber Certification

Where possible we will look to only source certified material. Any material purchased that is not certified will be reported and thoroughly checked to ensure its legal compliance.

6 – GNFR (Goods Not for Resale)

Our commitment to responsible purchasing does not solely rest with our products that are available to purchase. Strict care and diligence is given to our supplies that aren't for resale such as printer paper and toner, utilities, waste disposal and general office supplies.

7 – Code of Conduct

We apply the Environmental Code of Practice to all our procurement activities, in addition we are committed to the Timber Trade Federation Code of Conduct and it's <u>Responsible Purchasing Commitments</u>.

8 – Continuous Improvement

We will work with the relevant trade organisations, NGOs and governments to develop our purchasing policy and work to improve the industry standards making timber a truly sustainable solution.

